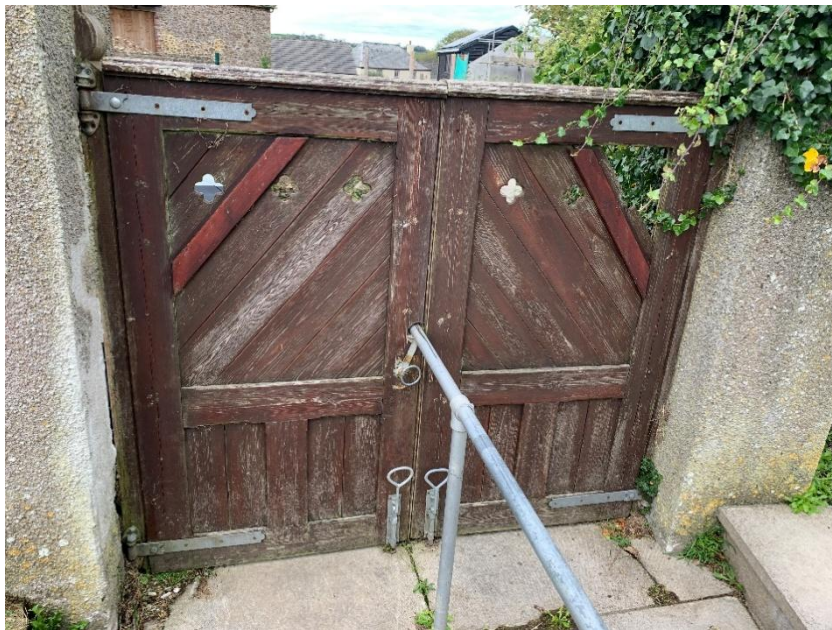


To receive a report from the Service Delivery Department and consider any actions and associated expenditure

1. St Stephens Churchyard gate quotes.

We are keeping a close eye on the condition and operation of the double access gates to the side entrance of the Churchyard as requested from the last Burial Board meeting. They are working ok at the moment however they are detreating and over time will need to be replaced.



Below are quotes to be considered for the replacement of the double entrance gates from Farm Lane like for like (timber). This has not been straight forward, we approached several companies two of which didn't want the job or quote, only one quoted to supply and fit the gates.

COMPANY A	SUPPLY AND FIT DOUBLE GATES WITH ALL FITTINGS HINGES	£1,975
COMPANY B	SUPPLY GATES AND FIXINGS ONLY	£945.00
STC SERVICE DELIVERY	PURCHASE GATES WITH FITTING. WILL BE FITTED BY SD STAFF	PRICE FOR GATES ONLY £775.00

We feel the best option would be to have the gates made to fit and for the Service Delivery Department to install them. This can be done in 2025 after April when the new budgets have been put in place.

Members to consider a maximum cost of £800 for the purchase of gates allocated to budget code 6104 BB General Site Maintenance.

2. Request to use Eco Friendly moss killer for various pathways.

We would like to request the use of a nontoxic treatment to see if we can remove the moss that is building up across all the pathways. We are concerned as to the H&S of the paths for the public, staff or anyone that visits the Churchyard. See images below. The use of machinery may damage the pathways and very time consuming.

The product information provides details showing it will be safe to use. We could trial a test area away from the general public to see how it will work. Once we are satisfied with the results we can use on the main effected pathways.

In the meantime, safety signage is to be installed warning users of the potential slippery pathways.





PRODUCT INFORMATION

A brand new, ULTRA SAFE product - ideal for uses around children & pets, offers clean, safe non-chemical, non-staining treatment for treating algae and other biofilms also excellent on liverwort.

MossOff works quickly and provides long-lasting results on: patios, decking, roof tiles, garden furniture, astroturf and pathways.

Safe for use around children, pets & ponds

Non staining formulation

Non-biocide, non-chemical formulation - ideal for family areas

Good for areas around pots - safe for plants

Forms an invisible barrier to suffocate biofilms

Apply on dry days, year-round

May take longer to work in colder weather

To purchase the product is approximately £25 for 5 litres.

Members are asked to consider using this product to clean and make safe the pathways. Also to agree the product falls in line with the Town Council environmental policy.

3. Work Completed at Old Ashes St Stephens.

The work has been completed at the old ashes site within the Churchyard making the area a much nicer place to visit. This is much safer now the grass and tree branches have been removed. Planting will take place over the next month or so. Hopefully in the Spring the centre section will be in flower. The moss-covered pathways are part of the cleaning process mentioned previously in the item.



[Members to note the update](#)

4. Uneven ground signs St Stephens Churchyard.

We are in the process of arranging the fitting of the below public information hazard signs to the entrances of St Stephens Churchyard. This will be subject to ecclesiastical planning permission being agreed via the church.

This forms part of the Health & Safety for the churchyard especially within the older sections. Some of the gravestones, memorials and edging stones are unsafe along with uneven ground across the site. As we are leaving some areas to grow creating wildflower sections this is an important message for public, members and staff to see when visiting the site.

The signs are 400m x 400m. We have chased this several times and are concerned we are no further forward with approval.



**Some memorials may be
unstable. Some of the
ground may be uneven.
For your own safety
you must keep to the
footpaths and proceed
with caution.**

We accept no liability whilst on these premises.

Members to note the update.

PCC Members to liaise with Reverend Laura Bushell Hawke to move the process forward asap due to the matter being health and safety.

**End of Report
Service Delivery Manager**